

NOTICE TO ALL RESIDENTIAL TENANCY APPLICANTS

Before any application will be considered, **each applicant** must achieve a minimum of 100 check points.

LAST 4 RENT RECEIPTS	40 POINTS
DRIVERS LICENCE	40 POINTS
PHOTO I.D.	40 POINTS
PASSPORT	40 POINTS
COPY OF BIRTH CERTIFICATE	40 POINTS
MIN. 2 REFS. FROM PREVIOUS L/L OR AGENT	30 POINTS
PAY SLIP	30 POINTS
MEDICARE CARD	20 POINTS
CREDIT CARD/BANK CARD	10 POINTS
COPY OF PREVIOUS TELSTRA A/C, ELECTRICITY A/C, BANK STATEMENT CURRENT M.V. REGO PAPERS	OR 10 POINTS (EACH)

All Applicants for tenancy are referred to a Tenancy Data Base Company for confirmation of details supplied.

IMPORTANT INFORMATION: All Bonds (equivalent to four (4) weeks rent) & an initial 2 weeks rent **MUST** be paid by either **CASH** or **BANK CHEQUE** only – no exceptions!

Minimum Lease requirement is 6 months.

**PRIVACY DISCLOSURE STATEMENT OF
H & S VISION GROUP TRADING AS H & S VISION INVESTMENTS
OF 12 GREGORY STREET, CAIRNS
PHONE (07) 4031 5727 FAX (07) 4031 7627**

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect private information about you from your previous landlords or letting agents, your current employer and your referees. We also check whether any details of tenancy defaults by you are held on a tenancy default database. We use the database operated by TICA Default Tenancy Control Pty Ltd. You can find out more information about this database at www.tica.com.au. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer (see contact detail above). If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

PRIVACY CONSENT

I, the Applicant acknowledge that I have read the Privacy Notice of H & S Vision Group trading as H & S Vision Investments. I authorise H & S Vision Investments to collect information about me from:

- (a) My previous letting agents and/or landlords
- (b) My personal referees; and
- (c) Any Tenancy Default Database (including TICA) which may contain personal information about me. I authorise H & S Vision Investments to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including TICA.

I authorise H & S Vision Investments to disclose personal information it collects about me to the owner of the property, even if the owner is a resident outside Australia. I also authorise H & S Vision Investments to refer my details to an arranger of;

(optional – tick to indicate consent)

- Financial services products (to assist with loans)
- Marketing Agents
- Insurance Services (for contents insurance and other insurance products)

Signed _____
(Applicant 1)

Signed _____
(Applicant 2)

Dated _____

APPLICATION FOR RESIDENTIAL TENANCY

- I/We acknowledge that both the lessor and I/we as tenant/s are bound by this application immediately on communication of the lessor's or his agent's acceptance of it.

AGENT FOR THE LESSOR

H & S VISION INVESTMENTS – 12 Gregory Street, Cairns Ph: 07 4031 5727

PROPERTY ADDRESS

First Applicant Full Name

Drivers Licence Number

Date of Birth

Telephone numbers (home)

(work)

(mobile)

Second Applicant Full Name

Drivers Licence Number

Date of Birth

Telephone numbers (home)

(work)

(mobile)

Full names of all other occupants
(Include Date of Birth)

FIRST APPLICANT

Present Address

Period of Occupancy

Rental Paid \$

Name of Agent / Owner

Address of Agent / Owner

Telephone number Agent / Owner

Fax number

Previous Address

Period of Occupancy

Rental Paid \$

Name of Agent / Owner

Address of Agent / Owner

Telephone number Agent / Owner

Fax number

FIRST APPLICANT

Occupation

Employer

Employers Address

Telephone Number of Employer

Income (net weekly)

Period with current Employer

PERSONAL REFEREES (do not include relatives)

(1) Name, Address, phone _____
(2) Name, Address, phone _____
(3) Name, Address, phone _____

NAME OF RELATIVE OR OTHER PERSON TO CONTACT IN CASE OF EMERGENCY

Name _____ Address _____
Phone _____ Relationship _____
Name _____ Address _____
Phone _____ Relationship _____

SECOND APPLICANT

Present Address _____
Period of Occupancy _____ Rental Paid \$ _____
Name of Agent / Owner _____
Address of Agent / Owner _____
Telephone number Agent / Owner _____

Previous Address _____
Period of Occupancy _____ Rental Paid \$ _____
Name of Agent / Owner _____
Address of Agent / Owner _____
Telephone number Agent / Owner _____

SECOND APPLICANT

Occupation _____
Employer _____
Employers Address _____
Telephone Number of Employer _____ Income (net weekly) _____
Period with current Employer _____

PERSONAL REFEREES (do not include relatives)

(1) Name, Address, phone _____
(2) Name, Address, phone _____
(3) Name, Address, phone _____

NAME OF RELATIVE OR OTHER PERSON TO CONTACT IN CASE OF EMERGENCY

Name _____ Address _____
 Phone _____ Relationship _____
 Name _____ Address _____
 Phone _____ Relationship _____

Total number of vehicles to be kept at the premises

Car Registration Number _____ Model _____
 Car Registration Number _____ Model _____

First Applicant Second Applicant

Have you ever been evicted by any lessor or agent?
Have you ever been refused another property by any lessor or agent?
Are you in debt to another lessor or agent?
Is there any reason known to you that would affect your rent payment?
Was your rent bond at your last address refunded in full?
If NO – What deductions were made?

Rent arrears	\$	\$
Repairs	\$	\$
Cleaning	\$	\$

1. I/We the applicant(s) declare that the above information is true and correct and that I/we have supplied it of our own free will AND I/we hereby authorise you as the letting agent, to conduct any enquiries, and/or searches, including any tenancy information databases in order to verify the above information relating to all applicants & listed occupants.
2. I/We acknowledge that any false information I/we provide in this application could jeopardise this application and any subsequent tenancy agreement I/we enter into on approval by the lessor or agent.
3. I/We acknowledge and accept that if this application is rejected, the agent is **NOT** legally obliged to give reasons for the rejection.
4. I/We the applicant/s declare that I/we am/are not bankrupt and that the rental is within my/our means.
5. I/We have inspected the premises and wish to take a tenancy for a period of _____ from ____/____/____ at a rental of \$_____ per week. I/we also undertake to pay a Rental Bond of \$_____ when I/we sign the Tenancy Agreement.

Disbursement of Bond Payment:	First Applicant	-	\$ _____
	Second Applicant	-	\$ _____
	Bond Loan	-	\$ _____

Date ____/____/____ Contact Number _____

First Applicants Signature _____

Date ____/____/____ Contact Number _____

Second Applicants Signature _____

CHECKLIST

1. Have you completed all details required on the application? Processing of your application could be delayed if you fail to include all relevant information, i.e. phone numbers, etc.
 2. Have you attached your 100 check points of ID ? Your application will not be processed until this is supplied.
 3. Are you receiving a benefit from Centrelink? You will need to supply a current income statement from Centrelink with your application.
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OFFICE USE ONLY:

Personal references checked	Yes / No	Date _____
TICA check completed	Yes / No	Date _____
Previous rental checked	Yes / No	Date _____
Employment checked	Yes / No	Date _____
Lessor Notified – Approved	Yes / No	Date _____
Applicants Notified	Yes / No	Date _____

PROPERTY MANAGERS SIGNATURE _____ Date ____ / ____ / ____

DATE & TIME TENANT SIGNING LEASES _____